

[Company Name]
[Contact Information]

To whom it may concern,

[Company Name] are a professional Spa who provide outstanding services to our Community and have come up with the perfect solution to your gifting needs.

We would like to provide you with this Corporate Letter of which you can offer to your valued clients, valued staff or loved ones. We would like you to place this where it can be taken advantage of by all staff or mailed/emailed to your corporate listing.

At [company name], we make your rewards program easy and can deliver your gift of Wellness to you. Simply email us with your recipients name and gift purchase and let us handle the rest. The gift of Wellness treatments are packaged to impress with gift wrapping also available. Below are a few ideas of when and who you may wish to consider using our Wellness Treatments for:

Who

Business Clients.
Awesome Staff.
Work Colleagues.
Favourite PA.
Family/Friends.

When

Thankyou.
Christmas.
Happy Birthday.
Because we appreciate all that you do.
Congratulations – work well done.

What

Vouchers outlining a specific treatment or dollar value.
A personalised tailor made pamper package, in a voucher form.
Giving the gift of Beauty products for \$30 plus enclosing gift packs.
Let us educate your gift of wellness recipient/s with skincare care, latest makeup trends and application.
Join our Spa Indulgence Club and gift staff members 1 treatment per month complimentary.

We hope that we can be of service to you and look forward to hearing from you soon.
Kind Regards,

[Name]
Spa Manager/Owner